

## FOREWORD

The Harvey Cushing Society was founded in 1931 and became incorporated on June 6, 1956. The Bylaws for conducting the Society's business were adopted at the meeting of the Society in April of 1960. The first revision to the Bylaws was made in 1963. The organization has been restructured, broadening its concept to represent neurosurgery both nationally and internationally. There have been changes in the name of the organization, in composition of the Board of Directors and in other areas including membership classifications and committee structure. These have required extensive changes in the Bylaws over the years.

In July of 2003, the membership approved a change in the organization's structure. As an entity whose primary purpose is education and research, the AANS originally received a tax exemption from federal income taxation under Section 501(c)(3) of the Internal Revenue Code. 501(c)(3) entities have certain limitations on their activities, such as a limit on lobbying and attempts to influence legislation. Due to the increasing number of political and legislative issues affecting the AANS's membership, the Board recommended, and members approved, the establishment of a companion entity, structured as a trade association under Section 501(c)(6) of the Internal Revenue Code. While many of AANS's activities and functions remain under the 501(c)(3), the new entity serves as the umbrella organization, coordinating political activities and sponsoring major income generating programs.

In order to capitalize on the positive name recognition of AANS, the new 501(c)(6) entity assumed the name "American Association of Neurological Surgeons", while the 501(c)(3) entity adopted the name "American Association of Neurosurgeons".

The following pages present the most current version of the Bylaws of the American Association of Neurological Surgeons, and the Bylaws of the American Association of Neurosurgeons, as revised in July of 2003.

BYLAWS

AMERICAN ASSOCIATION OF NEUROLOGICAL SURGEONS

Organized under Section 501 (c) (6)  
of the Internal Revenue Code

Approved by Membership, July 1, 2003

**AMERICAN ASSOCIATION OF NEUROLOGICAL SURGEONS  
BYLAWS**

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**AMERICAN ASSOCIATION OF NEUROLOGICAL SURGEONS  
BYLAWS**

**ARTICLE I — NAME, PURPOSES, AND PRINCIPLES**

**Section 1 – Name of the Organization**

This organization shall be known as the American Association of Neurological Surgeons (the “AANS”).

**Section 2 – Purposes and Principles**

The AANS has been established as a trade association under 501(c)(6) of the Internal Revenue Code. The AANS exists for and is dedicated to the following purposes and principals:

- To promote the interests of patients and the neurosurgical profession.
- To provide a communication interface with other groups and represent neurosurgical opinion to preserve and achieve the principles and purposes of the AANS.
- To establish standards of quality care for neurosurgical services.
- To establish policy positions on major issues that affect all Members of the AANS.
- To represent the interests of neurological surgeons before federal, state and local government bodies.

**Section 3 – Tax Status of the Organization**

Notwithstanding any other provisions of these Bylaws, the AANS shall not carry on any activities not permitted to be carried on by an entity exempt from federal income taxes under Sections 501(c)(6) of the Internal Revenue Code.

**Section 4 – Income Not to Benefit Individuals**

No part of the income of the AANS shall inure to the benefit of any individual.

**Section 5 – Distribution of Income upon Dissolution of Organization**

Upon the dissolution of the AANS, the Board of Directors shall, upon paying or making provision for the payment of all liabilities of the AANS, contribute all of the remaining assets of the AANS to a tax exempt entity with purposes similar to those of the AANS.

**ARTICLE II — MEMBERSHIP, RESIGNATIONS AND PROFESSIONAL CONDUCT  
COMMITTEE**

**Section 1 – Membership**

Any individual who was a Member of the American Association of Neurosurgeons (the “Association”) at whatever classification prior to the establishment of the AANS shall automatically become a member of the same classification in the AANS.

## **Section 2 – Application, Election and Classifications of Membership**

The process for application and election to membership shall be governed by the policy subscribed by the Board of Directors. All members of the AANS shall automatically be considered members of the same classification of the Association.

The members elected to the AANS shall be divided into seven classes:

1. Active
2. Active (Provisional)
3. International
4. Associate
5. Lifetime
6. Resident
7. Honorary

It shall be the duty of the Board of Directors to act on the recommendations of the Membership Committee with respect to applications for membership. The decision of the Board of Directors shall be final, except that appeal may be taken from such a decision of the Board of Directors to an open meeting of the AANS. An affirmative vote of at least three-fourths (3/4) of the voting Members present shall be necessary to reverse the decision of the Board of Directors.

- A. **Active Member.** Active Members shall be neurological surgeons who have been certified by the American Board of Neurological Surgery or who are Certificants of the Royal College of Physicians and Surgeons (Neurosurgery) of Canada or the Mexican Council of Neurological Surgery, A.C., of the Republic of Mexico, and are residents of the United States of America, its Territories, Canada, or the Republic of Mexico, at the time of election to membership, who give proof of good professional standing, and who hold unrestricted licenses to practice medicine in the United States of America, its Territories, or one of the Provinces of Canada or the Republic of Mexico, and who are actively engaged in the practice of neurological surgery, unless by unanimous vote of the Board a specific exception to this rule be deemed advisable.
- B. **Active (Provisional) Member.** Active (Provisional) Members shall fulfill the requirements of Active Members.

Active (Provisional) Membership shall automatically terminate on the fifth (5<sup>th</sup>) anniversary of the Provisional Member's completion of the neurosurgical training program, unless granted an extension by the Board of Directors.

Active (Provisional) Members shall automatically be eligible for Active Membership, upon becoming certified by the American Board of Neurological Surgery or the Royal College of Physicians and Surgeons (Neurosurgery) of Canada, or the Mexican Council of Neurological Surgery, A.C. The communication of such certification to the Membership staff office of the AANS by the certifying Board shall automatically transfer such certified individuals from Active (Provisional) to Active Membership.

- C. **International Member.** International Members are those who do not qualify as an Active Member by virtue of their residence or training, and who have completed a formal neurosurgical training program as determined by, and suitable to, the Board of Directors.
- D. **Associate Member.** Associate Members shall be individuals who are not neurological surgeons

who are residents of the United States of America, its Territories, Canada, or the Republic of Mexico at the time of election to membership, and who have shown distinction in research, surgical innovation, or teaching in the field of neurology, neuroanatomy, neurochemistry, neuroendocrinology, neuroophthalmology, neurophysiology, psychiatry, psychology, radiology, or related neurosurgical disciplines. Since past accomplishments in neurological surgery have been effected through the close cooperation of all those interested in the science of neurology and its collateral branches, the specialized field of neurological surgery can be further advanced by close cooperation and liaison with these various groups. The Board of Directors will have the prerogative to determine the appropriate number of Associate Members. No individuals shall be elected to Associate Membership unless they have been certified by the national board of certification in the field of their primary activity, if such board exists.

Only Associate Members, who are nurses or physician assistants will be required to attend at least one (1) of every three (3) consecutive annual meetings of the Association.

- E. Lifetime Member. Lifetime Members shall be Active Members for at least 30 years or have permanently and fully retired from operative neurosurgery.

Requests for Lifetime Membership shall be submitted in writing to the Secretary of the AANS for consideration by the Board of Directors at its next meeting.

- F. Resident Member. Resident Members shall be residents who are enrolled in a neurosurgical training program acceptable to the Board of Directors.

- G. Honorary Member. Honorary Members shall be chosen from recognized leaders in the field of neurological sciences. Honorary Membership is bestowed upon the recipient by the AANS as described in the Rules and Regulations.

### **Section 3 – Resignations**

Resignations shall be submitted in writing to the Secretary to be acted upon by the Board of Directors.

If a member resigns after notification in writing that an investigation as described in Article II, Section 4 is being considered, the Board of Directors may, at its discretion, delay or refuse acceptance of the resignation and proceed with the investigation as set forth in Article II, Section 4. If the Board accepts the resignation, the procedures will be designated “Resignation of member accepted while under investigation” and the investigation will terminate. The member may request in writing to the Secretary that the investigation continue, in which case the member will be allowed to participate in the investigation even though the member has resigned. If the charges are not sustained, the category will be changed from “Resignation of member accepted while under investigation” to “Resignation.” Should the charges be sustained, the category of resignation will remain unchanged. Suspended members are still subject to disciplinary proceedings under these Bylaws.

### **Section 4 – Suspension/Expulsion/Censure**

The Board of Directors shall have the power to suspend or expel any Member who fails to pay dues, or who misses three consecutive annual meetings of the Association without written excuse acceptable to the Board of Directors, or who no longer possesses the qualifications necessary for membership, or who is convicted of a felony involving moral turpitude, and for other reasons as herein provided.

Any Active Member or Lifetime (Active) Member of the AANS in good standing may prefer charges alleging that a Member is failing to maintain good professional standing. Failure to maintain good professional standing may be evidenced by, but not restricted to, a violation of the AANS's Code of Ethics as amended from time to time. Such charges may be made against any class of Member. All charges shall be in writing and shall specify the basis therefor. These charges shall be delivered to the Secretary, who shall forward a copy to the Professional Conduct Committee, which shall process the charges in accordance with such reasonable procedural guidelines as it may adopt. The Professional Conduct Committee shall call on the members who bring the charges for such information, witnesses, evidence, etc., as may be necessary to determine whether a hearing on the charges is warranted, and shall give the respondent an opportunity to respond in writing before such a decision is made. No action shall be taken or recommended against any member without giving the member the opportunity for a hearing. The respondent may conduct a self-defense or shall be entitled to select counsel, and shall be allowed to secure, at his or her own expense, through the use of a certified court reporter, a transcript of the hearing of his or her case by the Professional Conduct Committee. The respondent may waive participation in the hearing. If the respondent has not indicated in writing his/her intent to be present personally or by representative by thirty (30) days before the scheduled hearing, he/she shall be deemed to have waived respondent's right to be present, and the hearing shall proceed as though the respondent were present. The hearing shall be closed to all except members of the Committee, complainant, respondent, witnesses, counsels, and the court reporter.

After reviewing the material submitted by both the complainant and the respondent, and conducting any hearing which is warranted or required by its Procedural Guidelines or these Bylaws, the Professional Conduct Committee shall recommend to the Board of Directors:

- A. That the charges are not sustained, and that no further action be taken; or
- B. That the charges are sustained and that the accused be
  - 1. censured
  - 2. suspended for a definite time, or
  - 3. expelled.

The respondent shall be notified in writing, of the date of the meeting in which the recommendations of the Professional Conduct Committee will be made. At that meeting the respondent shall be given an opportunity to make any statement he/she desires before action is taken on the recommendations of the Professional Conduct Committee by the Board of Directors. The Chairman of the Professional Conduct Committee shall also make a statement and explain and define findings of the Committee, but there shall be no examination of witnesses or introduction of further evidence before the Board of Directors.

At the conclusion of the hearing the Board of Directors shall, by secret ballot, determine what action it will take on the recommendations of the Professional Conduct Committee. Censure or suspension shall require an affirmative vote of at least two-thirds (2/3) of the voting Directors present. Expulsion shall require an affirmative vote of at least three-fourths (3/4) of the voting Directors present.

Any Member of the AANS who may feel aggrieved by the action of the Board of Directors of the AANS by being censured, suspended, or expelled shall have the right to appeal to the Membership at the time of the Annual Business Meeting. At this time, the respondent shall be given the opportunity to make any statement desired and may be represented by counsel. The President of the AANS may also make a statement and explain and define the findings of the Board of Directors and of the Professional Conduct Committee, but there shall be no examination of witnesses or introduction of further evidence before the Membership. At the conclusion of the hearing, the Membership shall, by secret ballot, determine whether

or not it will sustain the action of the Board of Directors. An affirmative vote of at least a majority of the voting Members present shall sustain the action of the Board of Directors. If a motion to sustain the Board's action receives less than a majority of the votes cast, the charges shall be deemed dismissed.

#### **Section 5 – Professional Conduct Committee**

The Professional Conduct Committee of the AANS shall assume responsibility for any complaints or investigations pending before the Association's Professional Conduct Committee on the date the AANS was established.

### **ARTICLE III— DUES**

- A. Dues for Members shall be as follows:
  - 1. Dues for each classification of membership shall be determined by the Board of Directors.
  - 2. The Board of Directors shall have the right to impose general or special assessments.
  - 3. The Board of Directors shall have the right to reduce dues or to exempt Members from payment of dues on the basis of illness, undue hardship, active military duty, or for other acceptable reasons.
- B. Voting, Holding Office, CME Credit, and Meeting Attendance. Only Active, Active (Provisional), and Lifetime members may vote. Only Active members may hold office. Active and Active (Provisional) members shall be required to document receipt of the Continuing Education Award in Neurosurgery at least every three (3) years and to attend at least one of every three (3) consecutive annual meetings of the Association.
- C. Committees. All classifications of membership may serve on committees.

### **ARTICLE IV — BOARD OF DIRECTORS**

#### **Section 1 – Management of the Association**

The control of the AANS shall be vested in a Board of Directors, fifteen (15) in number, who shall govern and manage the affairs of the AANS in accord with the purposes and principles and other requirements of the Bylaws of the AANS and in conformity with the laws governing its incorporation. All powers not specifically allocated to others shall be retained by the Board of Directors.

#### **Section 2 – Board Composition**

The Board of Directors shall consist of the five (5) Elected Officers (President, President-Elect, Vice President, Secretary, and Treasurer), the Past President, five (5) Directors-at-Large, and four (4) Regional Directors, each of whom shall represent one of the four (4) regions defined by the Joint Council of State Neurosurgical Societies. The five Officers, the five Directors-at-Large, and the four Regional Directors shall be nominated (as provided in Article VIII) and then elected by the Members of the AANS at the Annual Business Meeting. The initial Directors of the AANS shall be those individuals serving as Directors of the Association on the date the AANS was established. Each such initial Director shall remain as a Director of the AANS until the term for which they were elected pursuant to the Association's original Bylaws expires, at which point the election process set forth in these Bylaws shall apply.

**Section 3 – Election of Board Members**

All Directors shall be elected for staggered terms of three (3) years each. Unless otherwise specified in these Bylaws, no member of the Board of Directors shall be elected to the same office after serving a full term in that office. The position of Director, whether elected through a Quadrant or At-Large, shall be considered the same office for this purpose.

**Section 4 – Vacancies**

Vacancies among the Board of Directors shall be filled as prescribed in Article VIII, Section 5.

**Section 5 – Regular Meetings**

The Board of Directors shall meet at least on an annual basis. Such annual meetings shall be scheduled to coincide with the annual meeting of the Association. All meetings of the Board of Directors shall be held at a time and place designated by the President.

**Section 6 – Special Meetings**

Special meetings of the Board of Directors may be called at any time by the President, and shall be called by the President on written request of any five Members of the Board. Written notice shall be forwarded to each Member of the Board not less than ten days prior to any meeting.

**ARTICLE V — ELECTED OFFICERS AND APPOINTED OFFICERS**

**Section 1 – Positions and Terms of Officers**

The elected Officers of the AANS shall consist of a President, a President-Elect, a Vice President, a Secretary, and a Treasurer. The term of office for the President, President Elect, and Vice President is one (1) year. The term of office for the Treasurer and the Secretary is three years, elected in such a manner so that their terms are staggered. The officers of the AANS shall serve as the officers of the Association in the same capacity and for the same tenure. The initial officers of the AANS shall be the those individuals serving as Officers of the Association on the date the AANS was established. Each such initial Officer shall remain as an Officer of the AANS until the term for which they were elected pursuant to the Association's original Bylaws expires, at which point the election process set forth in these Bylaws shall apply.

**Section 2 – Absence of President, President-Elect and Vice President**

In the absence of the President, the President-Elect, and the Vice President, the Board of Directors shall elect one of its Members to preside pro tempore.

**Section 3 – Officer Vacancies**

Vacancies among the Officers shall be filled as prescribed in Article VIII, Section 5.

**Section 4 – Committees of the Board**

The members of the committees of the Board of the AANS shall serve as the members of the corresponding committees of the Board of the Association. The Committees of the Board are:

- A. Executive Committee. The Executive Committee shall be composed of the President, President-

Elect, Vice President, Secretary, Treasurer, and Immediate Past President.

It shall be the duty of the Executive Committee to act on behalf of the AANS between regular or special meetings of the Board of Directors. Decisions of the Executive Committee shall be reported at the next meeting of the Board of Directors. Policy decisions of the Executive Committee may be ratified or rescinded by the Board of Directors.

- B. Finance Committee. The Finance Committee shall be composed of nine members. They shall be the Treasurer (as Chair), President, President-Elect, Past President, Vice President, Secretary, and three other members of the Board of Directors who will be appointed by the President for one year renewable terms.

It shall be the duty of the Finance Committee, each year, to prepare a detailed Proposed Budget of the AANS, and present it at an Interim Meeting of the Board of Directors, and to thereafter monitor revenues and expenses so as to ensure adherence to the Approved Budget, reporting current financial status to the Board of Directors on a quarterly basis.

- C. Long Range Planning Committee. The Long Range Planning Committee shall be composed of nine members. The President-Elect (as chair), President, Past President, Vice President, Secretary, Treasurer and three other members of the Board of Directors who will be appointed by the president for one year renewable terms.

It shall be the duty of the Long Range Planning Committee to develop and implement a review process to maintain an ongoing evaluation of the AANS.

## **Section 5 – Appointed Officers**

There shall be the following Appointed Officers:

- A. Executive Director. The Board of Directors may employ an Executive Director. The Executive Director shall act under the immediate direction of the Board of Directors and the Executive Committee and shall implement the policies and directed actions.
- B. Parliamentarian. The Parliamentarian shall be appointed by the President. The Parliamentarian shall serve at the pleasure of the President.

The Parliamentarian shall be knowledgeable in matters of parliamentary procedure and shall advise the Officers and Members in such matters.

## **ARTICLE VI— DUTIES OF OFFICERS**

### **Section 1 – President**

It shall be the duty of the President to preside at all meetings of the AANS and to see that rules are properly enforced in all deliberations of the AANS. The President shall be an ex officio member of all committees.

### **Section 2 – Vice President**

In the absence of the President, the Vice President shall preside and assume the usual duties of the President.

**Section 3 – President–Elect**

In the absence of the President and the Vice President, the President-Elect shall preside and assume the usual duties of the President.

**Section 4 – Secretary**

It shall be the duty of the Secretary to keep a true record of the proceedings of the meetings of the AANS, and to keep a register of the Membership in both the AANS and the Association with the date of admission and the place of residence. The Secretary shall send proper notice of all meetings to each Member at least forty-five (45) days in advance and shall notify all Members of the Committees of their appointments and duties assigned to them. The Secretary shall also act as Secretary of the Board of Directors.

**Section 5 – Treasurer**

It shall be the duty of the Treasurer to keep the accounts of the AANS and to collect all monies due the AANS. The Treasurer and the President shall be authorized to expend such funds as are necessary in payment of the expenses of the AANS and to keep accurate records, of the same. The Treasurer shall also keep a correct record of all monies received, giving receipts for same.

**ARTICLE VII— ANNUAL MEETINGS**

The Annual Business Meeting of the AANS shall be held during the annual meeting of the Association.

**ARTICLE VIII— NOMINATING COMMITTEE; NOMINATION AND ELECTION OF OFFICERS, DIRECTORS AND NOMINATING COMMITTEE; VACANCIES**

**Section 1 – Composition of Nominating Committee**

There shall be a Nominating Committee of the AANS composed of seven members: Past President (Chair), President-Elect, and five Active Members who are not Directors.

The five non-Director members shall be nominated and elected as provided for in this Article for staggered two-year terms. Three non-Director members will be elected in odd numbered years and two non-Director members will be elected in even numbered years. There shall be equitable geographic representation among the non-Director members. They shall not be eligible for re-election to the Nominating Committee. They shall not be eligible for election to the Board of Directors while serving on the Nominating Committee.

It shall be the duty of the Nominating Committee to seek extensively and receive information and suggestions for nominations for Officers, Directors-at-Large, and Nominating Committee Members. On January 1 of each year, the Nominating Committee will call for suggestions for nominations for all positions to be filled in April of the following year. This call will be sent to:

1. The Membership
2. The AANS Board of Directors
3. National neurosurgical societies in the United States and Canada
4. Regional neurosurgical societies
5. Each state neurosurgical society
6. The Council of State Neurosurgical Societies

7. Other bodies as determined by the Nominating Committee

Each call for nomination suggestions will define what offices will become vacant and provide a list of specific criteria and guidelines required for each office. This list will be developed by the Nominating Committee, with the guidance and recommendations of the Long Range Planning Committee, and will be based on an annual analysis of the current Board of Directors' composition. These expectations may vary from year to year, depending on the existing Board of Directors' expertise, issues facing the AANS, and other factors.

Each of the bodies set forth above may submit up to three (3) suggestions for each Officer, Director-at-Large, and/or Nominating Committee member to be nominated; each name must be accompanied by a written statement of that individual's qualification for office, as defined in the criteria and guidelines provided by the Nominating Committee.

Suggestions for nominations shall be received by the Nominating Committee no later than September 1 of each year.

**Section 2 – Selection of Slate of Candidates**

The Nominating Committee will review all panels submitted and then select its slate of one or more nominees for each position. This slate will be sent to the Board of Directors for review at its Interim Meeting.

The Nominating Committee will report its slate to the Membership in accordance with the Bylaws, not less than ninety (90) days prior to the Annual Business Meeting, to allow time for review and response.

Each nominee for Regional Director shall be selected by the duly elected State Delegates from their respective Region. The names of these nominees shall be forwarded to the Nominating Committee for circulation to the Membership.

Additional nominations for Officers, Directors, and Nominating Committee Members may be made only in writing by the voting Membership. Such nominations shall be submitted to the Secretary of the AANS in writing not less than sixty (60) days prior to the Annual Business Meeting and shall require the signatures of not less than twenty (20) voting Members of the AANS as well as the written consent of the nominee. Nominees for Regional Directors received in this manner must be from the Region they are to represent. Any nominations so made will be placed on the ballot so as to indicate that they are not a part of the Nominating Committee slate.

**Section 3 – Election of Candidates**

In the event of an uncontested slate, the election shall be conducted at the Annual Business Meeting.

When there is more than one nominee for any vacant office, the Nominating Committee shall require curriculum vitae from each candidate who is opposed, which shall not exceed two typewritten pages in length. Copies of each curriculum vitae shall be mailed with the ballots to the entire voting membership, not less than forty-five (45) days prior to the Annual Business Meeting. The election shall be by secret ballot. The nominee for each position receiving a majority of the votes cast shall be elected.

Ballots shall be distributed to the entire voting Membership not less than forty-five (45) days prior to the Annual Business Meeting. Ballots shall not be signed or otherwise identified with the members voting.

Ballots to be considered shall be received no later than fifteen (15) days prior to the Annual Business Meeting. Ballots not conforming to these requirements are invalid.

The Executive Director shall verify the eligibility of the ballots returned. An auditor will certify the election.

The Secretary shall announce the results at the Annual Business Meeting.

#### **Section 4 – Officer Transition**

Officers, Directors, and Nominating Committee Members shall take office at the close of the annual meeting of the Association at which they have been elected. Officers, Directors, and Nominating Committee members shall serve until the term of office is completed or until a successor is elected.

#### **Section 5 – Vacancies**

If a Nominating Committee Member is unable to serve, if a Director of the AANS becomes an Officer of the AANS, or if a Director or Officer of the AANS fails to attend three successive, regularly called meetings of the Board of Directors or the Executive Committee (if applicable), resigns, becomes seriously incapacitated or dies, that position may be declared vacant by the Board of Directors.

A Member of the AANS shall be elected by the Membership in the manner prescribed in this Article for nomination and election of Officers, Directors, and Nominating Committee to fill such vacancy for the unexpired term of office. In the interim before the Annual Business Meeting, the Board of Directors may appoint a Member to serve temporarily.

### **ARTICLE IX— COMMITTEES, APPOINTMENTS AND SECTIONS**

#### **Section 1 – Designations of Committees and Appointments**

There shall be Standing, Joint, and Special Committees of the AANS. The members of the Standing, Joint and Special Committees of the AANS shall serve as the member of the corresponding committees of the Association. Chairpersons and Members of all Committees shall be appointed by the President and ratified by the Board of Directors. Further, the President or Board of Directors, unless otherwise specified, shall make all other appointments. The Board of Directors shall ratify or reject all appointments.

#### **Section 2 – Standing Committees**

There shall be the following Standing Committees of the AANS with the stated duties:

Unless specifically stated otherwise, each named Standing Committee shall be composed of at least three members.

- A. Bylaws Committee. It shall be the duty of the Bylaws Committee to review the Bylaws and make recommendations as to changes in the Bylaws when requested to do so by the Board of Directors.
- B. Membership Committee. The Membership Committee shall receive, process, and make recommendations on all applications for membership in the AANS, ascertaining that the applicant meets all requirements of membership in all respects.
- C. Nominating Committee. See Article VIII.

D. Professional Conduct Committee. It shall be the duty of the Professional Conduct Committee to investigate charges of unprofessional conduct brought by Members of the AANS against other Members of the AANS.

### **Section 3 – Joint Committees**

From time to time for specific purposes as may be deemed necessary by the Board of Directors, the AANS may form one or more Joint Committees with one or more other neurosurgical organizations.

### **Section 4 – Special Committees**

Special or Ad Hoc Committees for other specific purposes may be established by the President or the Board of Directors when they are deemed necessary. Such Committees may be composed of as many members as the President or the Board of Directors determines. The term of membership on Special Committees will be no more than three (3) years. A member of a Special Committee may serve more than three (3) years only if reappointed by the President or the Board of Directors.

### **Section 5 – Appointments to Committees**

Appointments of one or more of the members of the AANS may be made by the President or the Board of Directors to serve as liaison, advisors, or representatives to other organizations whenever such a request is made to the AANS.

### **Section 6 – Council of State Neurosurgical Societies (CSNS)**

The AANS, together with the Congress of Neurological Surgeons, shall establish a Council of State Neurosurgical Societies (CSNS).

- A. The CSNS will be comprised of both selected delegates from the State Neurosurgical Societies and of members appointed by the President of the AANS and the Congress of Neurological Surgeons.
- B. The purpose of the CSNS is to provide a national forum for the State Neurosurgical Societies of the United States. This forum is primarily for discussion, consideration, and proposals of action regarding socioeconomic issues concerning neurological surgery.
- C. The rules and regulations governing the operation of the CSNS are those which have been approved by the Board of Directors of the AANS and the Executive Committee of the CNS. Amendments to the rules and regulations are subject to approval of both the Board of Directors of the AANS and the CNS Executive Committee.

### **Section 7 – Sections or Joint Sections**

- A. The Board of Directors may authorize Sections of the AANS, embracing designated scientific disciplines within neurological surgery.

Each Section or Joint Section of the AANS shall have written rules and regulations for its operation. These shall be available in the National Office.

- B. Sections or Joint Sections of the AANS may be established in the following manner:

Petition to establish. Twenty-five (25) or more voting members of the AANS, interested in a designated discipline, may petition to establish a Section or Joint Section of the AANS. The petition shall state the proposed name of the Section or Joint Section, the discipline to be represented, proposed rules and regulations for the Section or Joint Section, and any other information which the petitioners believe will assist the Board of Directors in evaluating the petition. The Board of Directors, at its discretion, may grant or deny a petition for establishment of a Section of the AANS, or may grant a petition subject to such conditions as it deems appropriate.

- C. Duties of Sections of the AANS. Each Section or Joint Section of the AANS shall limit its membership to voting members of the AANS, or sponsoring neurological organization, except that a Section or Joint Section may have as affiliate members persons who are not voting members of the AANS. A Section or Joint Section must admit all members of the AANS or sponsoring neurological organization, who are reasonably qualified in the specific discipline it represents, and shall otherwise promote the best interests of the AANS as a whole.

Each Section or Joint Section shall file with the Executive Director a copy of its current rules and regulations and a current list of its members.

Each Section or Joint Section shall, on or before March 1 of each year, submit to the Treasurer a copy of its income and disbursements for the prior calendar year. The AANS shall not be responsible for the debts of a Section.

A Section or Joint Section may not join with any other organization without prior consent of the Board of Directors.

A Section or Joint Section may not establish a journal or engage in fund raising activity without consent of the Board of Directors.

- D. Termination. A Section or Joint Section of the AANS may terminate its activities at any time upon receiving permission from the Board of Directors. The Board of Directors may, at its discretion, terminate the existence of a Section or Joint Section of the AANS. Upon the termination of a Section or Joint Section, its assets shall be applied first to payment of its obligations, and the balance shall be deposited in the General Fund of the AANS.

## **ARTICLE X — THE FISCAL YEAR OF THE AANS**

The fiscal year of the AANS shall be from July 1 through June 30, or as agreed and voted upon by the AANS's Board of Directors.

## **ARTICLE XI — QUORUM**

The voting membership present at any Annual Business Meeting shall constitute a quorum for business.

## **ARTICLE XII— INDEMNIFICATION**

The AANS shall indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the AANS) by reason of the fact that the person is or was a director, officer, employee, or agent of the AANS, or committee member of the AANS acting on behalf of the AANS, or who is or was serving at the request of the AANS as director, officer, employee,

or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorney's fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by the person in accordance with such action, suit, or proceeding, if the person acted in good faith and in a manner which the person reasonably believed to be in, or not opposed to, the best interest of the AANS, and, with respect to any criminal action or proceeding, had no reasonable cause to believe said conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner in which the person reasonably believed to be in, or not opposed to, the best interest of the AANS, or with respect to any criminal action or proceeding, that the person had reasonable cause to believe that said conduct was unlawful.

To the extent that a director, officer, committee member, employee, or agent of the AANS has been successful, on their merits or otherwise, in the defense of any action, suit, or proceeding referred to in the first paragraph of Article XII, or in defense of any claim, issue, or matter therein, the person shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred in connection therewith.

Any indemnification under the first paragraph of this Article XII (unless ordered by a court) shall be made by the AANS only as authorized in the specific case, upon a determination that indemnification of the director, officer, committee member, employee, or agent is proper in the circumstances because the person has met the applicable standard of conduct set forth in the first paragraph of this Article XII. Such determination shall be made (1) by the Board of Directors by a majority vote of a quorum consisting of directors who were not parties to such action, suit, or proceeding, or (2) if such a quorum is not obtainable or, even if obtainable, if a quorum of disinterested directors so directs, by independent legal counsel in a written opinion, or (3) by the members entitled to vote, if any.

Expenses incurred in defending a civil or criminal action, suit, or proceeding may be paid by the AANS in advance of the final disposition of such action, suit, or proceeding, as authorized by the Board of Directors in the specific case, upon receipt of an undertaking by or on behalf of the director, officer, committee member, employee, or agent to repay such amount, unless it shall ultimately be determined that the person is entitled to be indemnified by the AANS as authorized in this Article XII.

The indemnification provided by this Article XII shall not be deemed exclusive of any other rights, to which those seeking indemnification may be entitled under any bylaw, agreement, vote of members or disinterested directors or otherwise, both as to action in the person's official capacity and as to action in another capacity while holding such office and shall continue as to a person who has ceased to be a director, officer, employee, or agent, and shall inure to the benefit of the heirs, executors, and administrators of such a person.

## **ARTICLE XIII— AMENDMENTS**

### **Section 1 – Amendment Procedures**

Amendments to these Bylaws may be proposed by the Board of Directors. Amendments may also be proposed in writing, signed by at least twenty (20) Active Members in good standing. All proposed amendments must be received by the Secretary not less than ninety (90) days prior to, the Annual Business Meeting at which they are to be presented and discussed, and shall be sent to the entire voting membership not less than forty-five (45) days prior to the Annual Business Meeting at which they are to be presented and discussed.

Voting upon proposed amendments to these Bylaws shall be by ballots. Ballots shall be sent to the entire voting membership not more than forty-five (45) days following the Annual Business Meeting at which the proposed amendments were presented and discussed.

The ballot shall present the current Bylaws provision to be amended where applicable and the proposed amendments.

**Section 2 – Adoption Requirements**

The affirmative vote of at least two-thirds (2/3) of the members voting shall be required for the adoption of an amendment.

**ARTICLE XIV— ORDER OF BUSINESS**

**Section 1 – Order of Business**

The Order of Business of the Annual Business Meeting of the AANS shall be as follows:

- A. The Call to Order
- B. Approval of the Minutes
- C. Reports of the Officers and Committees
- D. Election or Report of Election of Officers, Directors, and Nominating Committee
- E. Election of Honorary Members
- F. New Business

**Section 2 – Mail Ballot Procedures**

Mail Ballot. A secret mail ballot (with or without preferential voting) concerning business being considered at the Annual Business Meeting may be ordered by a majority vote of the voting members present at the Annual Business Meeting or by the President of the AANS on matters deemed to be of special importance.

**Section 3 – Governance of Meetings**

*Robert's Rules of Order--Newly Revised* shall govern the conduct of meetings of the AANS unless otherwise specified.

American Association of Neurological Surgeons

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BYLAWS

AMERICAN ASSOCIATION OF NEUROSURGEONS

Organized under Section 501(c)(3)  
of the Internal Revenue Code.  
Approved by Membership July 1, 2003

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**AMERICAN ASSOCIATION OF NEUROSURGEONS  
BYLAWS**

**ARTICLE I — NAME, PURPOSES, AND PRINCIPLES**

**Section 1 – Name**

This organization shall be known as the American Association of Neurosurgeons (the “Association”).

**Section 2 – Purposes and Principles**

The Association exists for and is dedicated to the following purposes and principles:

- The advancement of and the pursuit of excellence in neurological surgery and related sciences.
- The pursuit of excellence in medical education, especially as it concerns the neurological and surgical sciences.
- The communication of scientific and scholarly information through scientific meetings and publications.
- The pursuit of high standards of excellence in the practice of the neurosurgical profession.
- To support the quest for scientific knowledge by research endeavors in related fields.
- To uphold those principles, policies and practices for the attainment of the best in neurosurgical patient care.

**Section 3 – Deposition of Income**

No part of the income of the Association shall inure to the benefit of any individual.

**ARTICLE II — MEMBERSHIP**

**Section 1 – Membership**

All members of the AANS shall be considered members of the Association. The process for application and election to Membership shall be governed by the policies established by the Board of Directors of the AANS. Membership in the Association shall be solely by reason of a Member’s Membership in the AANS and the termination of a Member’s Membership in the AANS shall automatically terminate the Member’s Membership in the Association.

**Section 2 – Classification of Membership**

All classes and requirements of Membership in the Association shall be the same as those of the AANS and a Member elected to a class in the AANS shall be elected to the same class in the Association. The classes of the Association are as follows:

1. Active
2. Active (provisional)
3. International

4. Associate
5. Lifetime
6. Resident
7. Honorary

### **Section 3** – Suspension/Expulsion/Censure

Any act by the Board of Directors of the AANS to censure, suspend or expel any Member of the AANS shall affect, in the same manner, the status of such Member in the Association.

### **Section 4** – Deposition of Professional Conduct Complaints

The Association and the Membership agree that any complaints or investigations pending before the Association's Professional Conduct Committee on the date the AANS was established shall be assigned to the Professional Conduct Committee of the AANS.

## **ARTICLE III — DUES**

### **A.** Dues for Members shall be as follows:

1. Dues for each classification of membership shall be determined by the Board of Directors.
2. The Board of Directors shall have the right to impose general or special assessments.
3. The Board of Directors shall have the right to reduce dues or to exempt Members from payment of dues on the basis of illness, undue hardship, active military duty, or for other acceptable reasons.

### **B.** Voting, Holding Office, CME Credit, and Meeting Attendance. Only Active, Active (Provisional), and Lifetime members may vote. Only Active members may hold office. Active and Active (Provisional) members shall be required to document receipt of the Continuing Education Award in Neurosurgery at least every three (3) years and to attend at least one (1) of every three (3) consecutive Annual Meetings.

### **C.** Committees. All classifications of membership may serve on committees.

## **ARTICLE IV — BOARD OF DIRECTORS**

### **Section 1** – Management of the Association

The control of the Association shall be vested in a Board of Directors, fifteen (15) in number, who shall govern and manage the affairs of the Association in accord with the purposes and principles and other requirements of the Bylaws of the Association and in conformity with the laws governing its incorporation. All powers not specifically allocated to others shall be retained by the Board of Directors.

### **Section 2** – Board Composition

The Directors of the Association shall be those individuals elected to serve as the Directors of the AANS and such individuals shall serve as Directors of the Association for the same tenure as provided in the Bylaws of the AANS.

### **Section 3 – Vacancies**

Vacancies among the Board of Directors shall be filled as prescribed by the Bylaws of the AANS.

### **Section 4 – Regular Meetings**

The Board of Directors shall meet on at least an annual basis. Such meeting shall be scheduled to coincide with the Annual Meeting of the Association. All meetings of the Board of Directors shall be held at a time and place designated by the President.

### **Section 5 – Special Meetings**

Special meetings of the Board of Directors may be called at any time by the President, and shall be called by the President on written request of any five Members of the Board. Written notice shall be forwarded to each Member of the Board not less than ten (10) days prior to any meeting.

## **ARTICLE V — ELECTED OFFICERS AND APPOINTED OFFICERS**

### **Section 1 – Elected Officers**

The elected Officers of the Association shall consist of a President, a President-Elect, a Vice President, a Secretary, and a Treasurer. The officers of the Association shall be those individuals elected to serve as the officers of the AANS and such individuals shall serve in the same capacity for the same tenure.

### **Section 2 – Absence of President, President-Elect and Vice President**

In the absence of the President, the President-Elect, and the Vice President, the Board of Directors shall elect one of its Members to preside pro tempore.

### **Section 3 – Officer Vacancies**

Vacancies among the Officers shall be filled as prescribed in the Bylaws of the AANS.

### **Section 4 – Committees of the Board**

The Committees of the Board of Directors of the Association shall be composed of the same members of the corresponding committee of the AANS.

The Committees of the Board are:

- A. Executive Committee. The Executive Committee shall be composed of the President, President-Elect, Vice President, Secretary, Treasurer, and Immediate Past President.

It shall be the duty of the Executive Committee to act on behalf of the Association between regular or special meetings of the Board of Directors. Decisions of the Executive Committee shall be reported at the next meeting of the Board of Directors. Policy decisions of the Executive Committee may be ratified or rescinded by the Board of Directors.

- B. Finance Committee. The Finance Committee shall be composed of nine members. They shall be the Treasurer (as Chair), President, President-elect, Past President, Vice President, Secretary, and three other members of the Board of Directors who will be appointed by the President for one

year renewable terms.

It shall be the duty of the Finance Committee, each year, to prepare a detailed Proposed Budget of the Association, and present it at an Interim Meeting of the Board of Directors, and to thereafter monitor revenues and expenses so as to ensure adherence to the Approved Budget, reporting current financial status to the Board of Directors on a quarterly basis.

- C. Long Range Planning Committee. The Long Range Planning Committee shall be composed of nine members. The President-elect (as chair), President, Past President, Vice President, Secretary, Treasurer and three other members of the Board of Directors who will be appointed by the President for one year renewable terms.

It shall be the duty of the Long Range Planning Committee to develop and implement a review process to maintain an ongoing evaluation of the Association.

### **Section 5 – Appointed Officers**

There shall be the following Appointed Officers:

- A. The Board of Directors may employ an Executive Director.

The Executive Director shall act under the immediate direction of the Board of Directors and the Executive Committee and shall implement the policies and directed actions.

- B. The Parliamentarian shall be appointed by the President. The Parliamentarian shall serve at the pleasure of the President.

The Parliamentarian shall be knowledgeable in matters of parliamentary procedure and shall advise the Officers and Members in such matters.

## **ARTICLE VI — DUTIES OF OFFICERS**

### **Section 1 – President**

It shall be the duty of the President to preside at all meetings of the Association and to see that rules are properly enforced in all deliberations of the Association. The President shall be an ex officio member of all committees.

### **Section 2 – Vice President**

In the absence of the President, the Vice President shall preside and assume the usual duties of the President.

### **Section 3 – President-Elect**

In the absence of the President and the Vice President, the President-Elect shall preside and assume the usual duties of the President.

#### **Section 4 – Secretary**

It shall be the duty of the Secretary to keep a true record of the proceedings of the meetings of the Association, and to keep a register of the Membership with the date of admission and the place of residence. The Secretary shall send proper notice of all meetings to each Member at least forty-five (45) days in advance and shall notify all Members of the Committees of their appointments and duties assigned to them. The Secretary shall also act as Secretary of the Board of Directors.

#### **Section 5 – Treasurer**

It shall be the duty of the Treasurer to keep the accounts of the Association and to collect all monies due the Association. The Treasurer and the President shall be authorized to expend such funds as are necessary in payment of the expenses of the Association and to keep accurate records of the same. The Treasurer shall also keep a correct record of all monies received, giving receipts for same.

### **ARTICLE VII — ANNUAL MEETINGS**

There shall be an Annual Meeting of the Association which shall be devoted to a scientific program, clinical demonstrations, and appropriate exhibits.

The Annual Business Meeting of the Association shall be held during the Annual Meeting.

### **ARTICLE VIII — COMMITTEES AND APPOINTMENTS**

#### **Section 1 – Designations of Committees and Appointments**

There shall be Standing, Joint, and Special Committees of the Association. Chairpersons and Members of all Committees shall be appointed by the President and ratified by the Board of Directors. Further, the President or Board of Directors, unless otherwise specified, shall make all other appointments. The Board of Directors shall ratify or reject all appointments.

#### **Section 2 – Standing Committees**

There shall be Standing Committees of the Association. Unless specifically stated otherwise, each named Standing Committee shall be composed of at least three (3) members. The committees shall be as follows with the following duties:

- A. Annual Meeting Committee. The Annual Meeting Committee shall be responsible for planning all aspects of the Annual Meeting of the Association.
- B. Awards Committee. The Awards Committee shall be composed of three most recent Past Presidents. It shall be the duty of the Awards Committee to make recommendations to the Board of Directors for names of Members of the Association as possible nominees for various awards.
- C. Bylaws Committee. It shall be the duty of the Bylaws Committee to review the Bylaws and make recommendations as to changes in the Bylaws when requested to do so by the Board of Directors.

### **Section 3 – Joint Committees**

From time to time for specific purposes as may be deemed necessary by the Board of Directors, the Association may form one or more Joint Committees with one or more other neurosurgical organizations.

### **Section 4 – Special Committees**

Special or Ad Hoc Committees for other specific purposes may be established by the President or the Board of Directors when they are deemed necessary. Such Committees may be composed of as many members as the President or the Board of Directors determines. The term of membership on Special Committees will be no more than three (3) years. A member of a Special Committee may serve more than three (3) years only if reappointed by the President or the Board of Directors.

### **Section 5 – Appointments**

Appointments of one or more of the members of the Association may be made by the President or the Board of Directors to serve as liaison, advisors, or representatives to other organizations whenever such a request is made to the Association.

## **ARTICLE IX — AWARDS**

The Board of Directors may, under regulations, which it could adopt, create and offer awards for investigations, contributions, or developments in the field of neurological sciences.

## **ARTICLE X — PUBLICATIONS**

### **Section 1 – Journal of Neurosurgery**

Through the Editorial Board, the Association publishes the *Journal of Neurosurgery*.

Subject to direction of the Board of Directors, the Editorial Board is vested with full responsibility for publication of the *Journal* and with full authority to conduct all affairs incidental thereto, including making contracts in the name of the Association.

## **ARTICLE XI — THE FISCAL YEAR OF THE ASSOCIATION**

The fiscal year of the Association shall be from July 1 through June 30, or as agreed and voted upon by the Association's Board of Directors.

## **ARTICLE XII — QUORUM**

The voting membership present at any Annual Business Meeting shall constitute a quorum for business.

## **ARTICLE XIII — INDEMNIFICATION**

The Association shall indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the Association) by reason of the fact that the person is or was a director, officer, employee, or agent of the Association, or committee member of the Association acting on behalf of the Association, or who is or was serving at the request of the Association as director, officer, employee, or agent of another corporation, partnership, joint venture, trust or other

enterprise, against expenses (including attorney's fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by the person in accordance with such action, suit, or proceeding, if the person acted in good faith and in a manner which the person reasonably believed to be in, or not opposed to, the best interest of the Association, and, with respect to any criminal action or proceeding, had no reasonable cause to believe said conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner in which the person reasonably believed to be in, or not opposed to, the best interest of the Association, or with respect to any criminal action or proceeding, that the person had reasonable cause to believe that said conduct was unlawful.

To the extent that a director, officer, committee member, employee, or agent of the Association has been successful, on their merits or otherwise, in the defense of any action, suit, or proceeding referred to in the first paragraph of Article XIII, or in defense of any claim, issue, or matter therein, the person shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred in connection therewith.

Any indemnification under the first paragraph of this Article XIII (unless ordered by a court) shall be made by the Association only as authorized in the specific case, upon a determination that indemnification of the director, officer, committee member, employee, or agent is proper in the circumstances because the person has met the applicable standard of conduct set forth in the first paragraph of this Article XIII. Such determination shall be made (1) by the Board of Directors by a majority vote of a quorum consisting of directors who were not parties to such action, suit, or proceeding, or (2) if such a quorum is not obtainable or, even if obtainable, if a quorum of disinterested directors so directs, by independent legal counsel in a written opinion, or (3) by the members entitled to vote, if any.

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The indemnification provided by this Article XIII shall not be deemed exclusive of any other rights, to which those seeking indemnification may be entitled under any bylaw, agreement, vote of members or disinterested directors or otherwise, both as to action in the person's official capacity and as to action in another capacity while holding such office and shall continue as to a person who has ceased to be a director, officer, employee, or agent, and shall inure to the benefit of the heirs, executors, and administrators of such a person.

## **ARTICLE XIV — AMENDMENTS**

### **Section 1 – Amendment Procedures**

Amendments to these Bylaws may be proposed by the Board of Directors. Amendments may also be proposed in writing, signed by at least twenty (20) Active Members in good standing. All proposed amendments must be received by the Secretary not less than ninety (90) days prior to, the Annual Business Meeting at which they are to be presented and discussed, and shall be sent to the entire voting membership not less than forty-five (45) days prior to the Annual Business Meeting at which they are to be presented and discussed.

Voting upon proposed amendments to these Bylaws shall be by ballots. Ballots shall be sent to the entire voting membership not more than forty-five (45) days following the Annual Business Meeting at which the proposed amendments were presented and discussed.

The ballot shall present the current Bylaws provision to be amended where applicable and the proposed amendments.

**Section 2** – Adoption Requirements

The affirmative vote of at least two-thirds (2/3) of the members voting shall be required for the adoption of an amendment.

**ARTICLE XV — ORDER OF BUSINESS**

**Section 1** – Order of Business

The Order of Business of the Annual Business Meeting of the Association shall be as follows:

- A. The Call to Order
- B. Approval of the Minutes
- C. Reports of the Officers and Committees
- D. Election or Report of Election of Officers, Directors, and Nominating Committee
- E. Election of Honorary Members
- F. New Business

**Section 2** – Mail Ballot

Mail Ballot. A secret mail ballot (with or without preferential voting) concerning business being considered at the Annual Business Meeting may be ordered by a majority vote of the voting members present at the Annual Business Meeting or by the President of the Association on matters deemed to be of special importance.

**Section 3** – Governance of Meetings

*Robert's Rules of Order--Newly Revised* shall govern the conduct of meetings of the Association unless otherwise specified.

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